

# AGENDA

**Meeting:** SALISBURY AREA BOARD  
**Place:** Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU  
**Date:** Thursday 10 November 2016  
**Time:** 7.00 pm

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:30pm .**

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Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), direct line 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Atiqul Hoque, Salisbury St Edmund and Milford  
Cllr Ricky Rogers, Salisbury Bemerton  
Cllr Brian Dalton, Salisbury Harnham  
Cllr Richard Clewer, Salisbury St Pauls (Chairman)  
Cllr Mary Douglas, Salisbury St Francis and Stratford  
Cllr Bill Moss, Salisbury St Marks and Bishopdown  
Cllr Ian Tomes, Salisbury St Martins and Cathedral  
Cllr John Walsh, Salisbury Fisherton and Bemerton Village (Vice Chairman)

## **RECORDING AND BROADCASTING NOTIFICATION**

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If you have any queries please contact Democratic Services using the contact details above.

<b>Items to be considered</b>		<b>Time</b>											
1	<b>Welcome and Introductions</b>	<b>7.00pm</b>											
2	<b>Apologies for Absence</b>												
3	<b>Minutes</b> ( <i>Pages 7 - 22</i> )  To confirm the minutes of the last meeting held on Thursday 15 September 2016.												
4	<b>Declarations of Interest</b>  To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.												
5	<b>Chairman's Updates</b>  The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board.												
6	<b>Information items</b> ( <i>Pages 23 - 26</i> )  a. Healthwatch – October Update b. Clinical Commissioning Group – September Update												
7	<b>Local Youth Network (LYN)</b> ( <i>Pages 27 - 32</i> )  A member of the LYN Management Group will give an update following their last meeting held on 1 November 2016.  The Board will consider the recommendations for funding from the Youth Budget as detailed in the report attached to the agenda.	<b>7.15pm</b>											
<table border="1"> <thead> <tr> <th><i>Applicant</i></th> <th><i>Amount requested</i></th> <th><i>LYN Management Group recommendation</i></th> </tr> </thead> <tbody> <tr> <td><b>Life Rocks CIC</b></td> <td><b>£1190</b></td> <td><b>£900</b></td> </tr> <tr> <td><b>Wiltshire Mind</b></td> <td><b>£2000</b></td> <td><b>To be confirmed at the Area Board meeting</b></td> </tr> <tr> <td><b>Salisbury Schools Art Exhibition</b></td> <td><b>£500</b></td> <td><b>£500</b></td> </tr> </tbody> </table>			<i>Applicant</i>	<i>Amount requested</i>	<i>LYN Management Group recommendation</i>	<b>Life Rocks CIC</b>	<b>£1190</b>	<b>£900</b>	<b>Wiltshire Mind</b>	<b>£2000</b>	<b>To be confirmed at the Area Board meeting</b>	<b>Salisbury Schools Art Exhibition</b>	<b>£500</b>
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<b>Salisbury Schools Art Exhibition</b>	<b>£500</b>	<b>£500</b>											
8	<b>Community Policing Update</b>  Inspector Pete Sparrow will feedback on matters relating to the use of Bourne Hill, as requested at the previous meeting, and provide the latest Community Policing Update.	<b>7.25pm</b>											
9	<b>Launch of new Neighbourhood Watch Initiative</b>	<b>7.40pm</b>											

Mike Davidson (Chairman of Wiltshire Neighbourhood Watch) will tell us about plans to re-launch Neighbourhood Watch in Salisbury, and how this is strongly linked with new Community Policing structures and the Community Messaging scheme.

10 **Cyber crime in Salisbury** 7.50pm

Police Sergeant Paul Harvey will talk on the topic of scams and advise the community how best to protect themselves from the risks of cyber crime.

11 **Improving non vehicular links around Salisbury** 8.30pm

Pam Rouquette will inform us on work to map out the non-vehicular routes in and around Salisbury, so that future development plans can be much better informed by a local policy which seeks to promote improved sustainable connectivity between developments and neighbourhoods.

12 **Partner and Community Updates** (Pages 33 - 36) 7.40pm

To note the written updates attached to the agenda and to receive any verbal updates from representatives present.

- a) Salisbury City Council (SCC)
- b) Laverstock and Ford Parish Council
- c) Fire
- d) Salisbury BID
- e) Community Engagement Manager
- f) Health & Wellbeing Group
- g) Child Wellbeing Group

*Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Chairman.*

13 **Community Area Transport Group (CATG)** (Pages 37 - 50) 8.35pm

To receive an update from the Chairman of the CATG; Councillor John Walsh and to consider any recommendations for funding arising from that meeting, as detailed in the attached report.

14 **Community Area Grants** (Pages 51 - 56) 8.45pm

To consider applications for funding from the Community Area Grants Scheme, as detailed in the attached report.

Applicant	Amount
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	<b>requested</b>
<b>Applicant:</b> RIVER BOURNE COMMUNITY FARM CIC <b>Project Title:</b> Farm Cafe / Community Meeting Place  <a href="#">View full application</a>	£5000.00
<b>Applicant:</b> Salisbury schools art exhibition <b>Project Title:</b> A Library of Ideas  <a href="#">View full application</a>	£500.00
<b>Applicant:</b> Wiltshire Mind <b>Project Title:</b> Mental health peer support group in Salisbury  <a href="#">View full application</a>	£2000.00
<b>Applicant:</b> Salisbury Garden Volunteers <b>Project Title:</b> Bourne Hill historic walled garden  <a href="#">View full application</a>	£1500.00

15 **Close**

**9.10pm**

The date of the next meeting is Thursday 5 January 2017, 7pm at City Hall, Salisbury.

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# MINUTES

**Meeting:** SALISBURY AREA BOARD  
**Place:** Five Rivers Health and Wellbeing Centre, Hulse Road, Salisbury,  
SP1 3NR  
**Date:** 15 September 2016  
**Start Time:** 7.00 pm  
**Finish Time:** 9.35 pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Atiquel Hoque, Cllr Ricky Rogers, Cllr Brian Dalton, Cllr Richard Clewer (Chairman),  
Cllr Mary Douglas, Cllr Bill Moss, Cllr Ian Tomes and Cllr John Walsh (Vice-Chair)

### **Wiltshire Council Officers**

Karen Linaker, Salisbury Community Engagement Manager  
Lisa Moore, Democratic Services Officer

### **Town and Parish Councils**

Salisbury City Council – T Corbin, M Osment, M Pope  
Laverstock and Ford Parish Council – D Burton

### **Partners**

Wiltshire Police – Inspector Pete Sparrow  
Wiltshire Fire and Rescue – Salisbury District Commander Louis Minchella

**Total in attendance: 30**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Clewer welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> <li>• Steve Godwin – Salisbury Business Improvement District (BID)</li> </ul>
3	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on Thursday 14 July 2016 were agreed as a correct record and signed by the Chairman.</b></p> <p>Matters arising from the last meeting included:</p> <ul style="list-style-type: none"> <li>• Cllr Walsh asked whether there had been a response from Cllr Whitehead regarding the question relating to paper permits for immobile residents with no car. <u>Answer:</u> The Board had not received any feedback and would seek a response from the Cabinet member.</li> </ul> <p><b>Action: CEM to contact Cllr Whitehead</b></p>
4	<p><u>Declarations of Interest</u></p> <p>Board members made the following declarations:</p> <p>Cllr Ian Tomes declared a non prejudicial interest in item 10, Community Area Grants – Harnham Football Club, as he knew the manager and several of the players. He took part in the discussion but did not vote.</p> <p>Cllr Atiqul Hoque declared a prejudicial interest in item 10, Community Area Grants – Indian Community of Salisbury, as his business was due to supply some food for the event. He did not take part in the discussion or vote.</p> <p>Cllr Brian Dalton declared a non prejudicial interest in item 10, Community Area Grants – The Royal British Legion, as he was a member. He took part in the discussion but did not vote.</p>

5	<p><u>Chairman's Updates</u></p> <p>There were no updates from the Chairman.</p>
6	<p><u>Information items</u></p> <p>The Board noted the following information items attached to the agenda:</p> <ul style="list-style-type: none"> <li>a) Helping Wiltshire Council meet the challenges ahead</li> <li>b) Healthwatch</li> <li>c) Salisbury NHS Foundation Trust Newslink</li> <li>d) Mental Health Awareness Raising</li> </ul>
7	<p><u>Transition City</u></p> <p>Mike Leonard gave a presentation on Transition City which was a non-profit non-political or non-sectarian organisation which had 125 members which aimed to provide a focus and catalyst for local action.</p> <p>The Groups aim was that through transition, Salisbury would emerge as a sustainable, happy and socially integrated community with thriving local industry, a substantial source of self generated energy and a self sufficient food supply. This carbon neutral environment would be complemented by greater social equality and opportunity</p> <p>The six working groups and projects were:</p> <ul style="list-style-type: none"> <li>• <u>Energy</u> The planting of wild flower gardens, herbs in car park boxes, nursery beds for wild flowers and a local tree planting initiative.</li> <li>• <u>Local Economy</u> Formation of a Help Hub, assisting with new business start ups, vocational apprenticeships and the Salisbury Craft Guild.</li> <li>• <u>Environment</u> Ideas for energy conservation, a '10 easy things to do' initiative, a 'Compact Champion' who was a representative for the 'Wiltshire Compact'.</li> <li>• <u>Food and Water</u> 'Grow Your Own' initiatives and Community Orchards. Practical tips on water conservation, composting, organic vegetable growing and maintaining water quality.</li> <li>• <u>Hearts and Minds</u> Workshop programmes, mindful walking, newsletters, school visits, local</li> </ul>

events and discussion groups and presentations to local community and government organisations.

- Waste and Recycling

Pursuing food recycling, and “Street bins”. Investigating market place collections, recycling of commercial waste and white goods. Working on feasibility studies for a repair and recycling facility and biogas digesters for the collection of food waste.

The Group was working with Salisbury City Council on energy conservation and with Wiltshire Council on a county wide energy plan – ‘Green Team’. which was a feasibility study for local hydro energy projects and investigating the viability of district heating.

A ‘Sustainable Salisbury’ event was planned for 8 October 2016 in the Market Square, everyone was welcome to attend.

Comments and questions included:

- The planned changes to the refuse site meant that charities taking stuff to the tip will be charged. The men there would also go through bags of rubbish to see if they contained anything which could be recycled instead of going to landfill. Charging charities to have recycling taken away would push them to put things in the rubbish. Answer: This was a National policy, so it was not possible to solve that issue locally. The Waste & Recycling Group had produced a leaflet which gave suggestions of other places to take recycling. There were also many forms of recycling.
- David Burton Laverstock & Ford PC – the parish was interested in the mission to become self sufficient in food. You could measure the amount of food coming off the land. A number of parishes would be interested in what you are doing, would you be contacting parish councils? Answer: The best way to find out more would be to come to our event on 8 October.
- Heat recycling was taking place in buildings now, much like it was at the Health & Wellbeing centre, which was a fairly new building. Swimming pools and sports places were a great user of energy, so it was better to recycle it as well as use it. Double glazing was another way to save energy, it was important to get the message out to households that they can save money. Answer: Yes this is what we are about, so if you come on 8 Oct you will find out more.

Paul Vinyard – Leisure Operations Manager added that the pool had a heat and power combined unit and the pools being a big drain on utilities run on a UV (Ultra Violet) unit which meant that the consumption of chemicals reduced up to 60%.

- Cllr Douglas thanked the Group for its work, adding that it was really encouraging to have a group of people thinking far and wide and achieving manageable things. The Board would invite the Cabinet Member to discuss Churchfields HRC opening hours in relation to the charities being charged. Answer: The Board supported this request.

**Action: CEM to invite the relevant Cabinet Member to attend a future meeting.**

- Is Transition City a registered charity Answer: No its something people don't understand about Community Interests Companies (CIC's) we are not a charity, we are similar but we don't have a registered number.

The Chairman thanked Mike for his presentation adding that he felt it was excellent for people to drive what was important to them.

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#### Local Youth Network

The Community Engagement Manager gave feedback from the last LYN management meeting held on Thursday 8 September, as detailed in the paper circulated at the meeting.

The group met to consider a number of applications and matters arising since its last meeting. The matters arising included:

- (a) A suggestion to update the list of positive activities on offer in Salisbury for young people that was compiled a year before. The group agreed that this would be a useful thing to do
- (b) that the local youth network should be involved in the 1<sup>st</sup> December event being organised to look at refreshed data from the Joint Strategic Assessment for Salisbury
- (c) The need to recruit some younger members onto the Local Youth Network Management Group

The group's main points and recommendations arising from discussion of the grant applications included:

#### **1. Snare Drum Construction Course by The Sound Emporium**

We noted that this application had been withdrawn

## **2. Sustainable Salisbury Event by Transition City**

We thought this to be a very interesting application, and in particular liked the idea that this would help to raise the profile of sustainability in Salisbury with young people in mind. However, we also felt that as the event was one for all ages, and that it was difficult to quantify just how many 11-19 year olds would be actively and positively engaged, that we could only really justify a **recommendation of £600** for the event.

We were very interested to hear of the plans to set up a youth group or team as part of the Transition City CIC, and we welcome further information on this when these plans have been shaped a little more

## **3. Harnham Junior Football Club**

We felt it appropriate to contribute to this application, despite the fact that it would not be open to 11-19 year olds when it first sets up. We note that the applicant intends to open up the membership to over 10 year olds in the future and welcome these plans. We **recommend a contribution of £564** from Youth Budget.

## **4. Diwali Function 15 Oct – Indian Community of Salisbury**

Again, the group is very much in support of this application, but felt that as only 40 – 50 11-19 year olds were estimated to attend and benefit from the positive activities offered at this event (out of an overall estimate of 220), the contribution from the Youth Budget should reflect that by **recommending £500**.

## **5. Upcycling@Alabare**

This was felt to be a very worthwhile project, particularly bearing in mind its emphasis on using the project to help people struggling to engage in society, work and positive activities to build practical skills, social skills and experience with accreditation that could help them secure a more positive future. Again however, the group felt that as the project was not entirely designed to benefit 16-19 year olds but other older age groups also, **the recommendation to the board is to grant £2,450** from the Youth Fund.

The Board noted the update and considered the recommendations.

### **Decision**

**The Salisbury Area Board approved the recommendations of the LYN Management Group and awarded funding from the LYN budget as detailed below:**

1. **Sustainable Salisbury Event by Transition City - £600**
2. **Harnham Junior Football Club - £564**
3. **Diwali Function 15 Oct – Indian Community of Salisbury - £500**
4. **Upcycling@Alabare - £2,450**

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Partner and Community Updates

Salisbury City Council

City Clerk, Reg Williams gave an update which included:

- The asset transfer was proceeding, it was hoped to be signed off in the next few weeks.
- Two Heritage Days had taken place on Thursday and Friday the previous week where various buildings were opened to the public for tours. These included St Clements Church yard, Devizes Road Chapel and areas in the Guild Hall. This event saw over 200 people visit the usually closed sites.
- The deadline for carnival entries was the end of the month.
- The Harnham bunker project had now begun and would continue over the next few months.
- On 23 September the Adlam Stone would be laid at a ceremony from 9.30 – 12noon.
- The Salisbury Flood Plan was due to be adopted on 26 September, after some final work to complete it next week. This had attracted some national interest, as Salisbury was the only city of its size that had a formal flood plan.

Questions and comments were then taken, these included:

- Could local residents participate in the flood plan? Answer: Yes as well as Councillors, there would be a number of residents who would be trained as wardens, if anyone was interested they could contact Reg.
- The Chairman added that at some point Salisbury would flood, so the more wardens the better. Some integration work with Laverstock & Ford around transportation was also required.
- Who owned the CCTV for Salisbury, and who managed it? Answer: CCTV did not exist at present. Wiltshire Council had appointed a new contractor to implement a new system. Installation of new cameras would begin soon, each one would go live as soon as it was installed, it was

thought that there would be a service from about 6 weeks time.

- Could the duties of a Flood Warden be made available so that people understood what was entailed with the role? Answer: Wiltshire Council did have a job description but it is not onerous, it could be added to the minutes for reference. The SCC website had the job specification also.

#### Laverstock & Ford Parish Council (L&F)

David Burton gave an update which included:

- A Flood Plan and Wardens were place. The parish was available to liaise with WC on this.
- A former proposal from the developers regarding dumped spoil had been successfully been turned back which would result in the green space being released on the 150 person moving in.
- Wiltshire Council Cabinet had approved L&F as the nominee for the new Country Park. Negotiations would take place to make sure they get the best deal for the community.
- A showcase event would be put on for members moving from Salisbury to the L&F parish.

Questions and comments were then taken, these included:

- When did you expect to see the Country Park up and running? Answer: This would depend on negotiations but it was hoped that we would take ownership late autumn. Part of the spoil on the other site meant that we would not take that over until next spring.
- What about people parking on Milford Hill if they live that end? Answer: There were two small car parks in the design and a large amount of parking right next to the park; however we would encourage cycling and walking to the Country Park.

#### Dorset and Wiltshire Fire Service

District Commander; Louis Minchella circulated a written report and gave an update which included:

- Station and staff continued to liaise with public at events.
- In mid August a Salamander course had taken place, all who attended completed and passed. Further courses would take place in and around Salisbury as well as other parts of Wiltshire.
- All staff had now completed the dementia awareness training, this had been very worthwhile.
- Well and warm checks could now get underway as the new forms and paperwork had arrived.
- With regards to false alarms, the crews never get called to a false alarm, as every shout was considered as real until they arrive and assess the situation. There had been 2000 since April across Wiltshire. There were

numerous reasons for alarms being set off. Commercial business were responsible for making sure they had suitable emergency procedures.

- At next meeting Louis would supply data on false alarm alarms.
- Chimney fires were on the up this time of year, please advise anyone with an open fire to get it professionally swept.

Questions and comments were then taken, these included:

- Could you tell us what percentage of your daily trips out do the 6 false alarms a day work out at? Answer: since 1<sup>st</sup> April there had been 124 false alarm call outs for the whole time appliance, over the whole year that is probably about 30%.
- The Council has installed new doors to their properties, during a recent incident where an elderly man fell inside his home, there was difficulty in gaining access to him. For fires could there be an assessment of these doors to see if there were access issues? Answer: I can look at this if I have more details. The Chairman noted that as this was also a housing issue he would provide the contact for the Officer.
- With the Salamander scheme were you still able to get referrals now there were no longer any Youth Officers? Answer: The Employment Service fund 6 courses for the year, local schools refer in and they choose who should attend. After Christmas one aimed at all of secondary schools would take place.
- Could the Area Board assist in any way to inform people about how to reduce the number of false alarms, as the Health & Wellbeing Group might be able to assist in this? Answer: We just had a business week where safety staff were on hand to give advice, for domestic premises the Well and Warm initiative was the best way.
- It would be a good idea to have an open day to advise residents on how to maintain their detectors. Answer: A Safe and Well visit takes into account all of the individualities in people's homes; and was a bespoke service with specific advice.
- Karen added that the Health and Wellbeing Centre was headquarters to the Dorset and Wiltshire Fire Service, so this enabled opportunities to display information in the building.
- Salisbury currently had vacancies and would be holding a recruitment drive. Louis urged anyone interested to attend on 26<sup>th</sup> Sep 7 – 9pm. People could have a go at some of the tests and ask real fire-fighters what it was like.

Community Engagement - Karen Linaker

Karen had been in conversation with Salisbury museum regarding the 11 -18

year olds free art classes which would feed into an exhibition at the Centre next year. Leaflets were circulated at the meeting.

The Road to Rio sporting challenge had seen 200 people in Salisbury sign up to the initiate and travel 23k kilometres. St Marks primary were at the top of that for achievement.

A walking festival had been held during the first week in September. This was a big success with some members from Salisbury Shop mobility taking part in a walk along town path.

An Older Peoples event was planned for 27 September. Volunteers for the older people's cafe were urged to come forward.

On 28 September a Wiltshire Council Budget consultation event would be held at City Hall.

On 2 October there would be another Cycle Wiltshire event at the Centre, with opportunities to take part in rides of 83m 46m 10m, with a fun day. There had been a huge response to the Salisbury Refuge families who had recently settled in the community, with over 30 volunteers registering to help them.

#### Health & Wellbeing Group

Councillor John Walsh updated on the work of the H&WB group and urged other fellow Councillors to join him on the cycling event on 2<sup>nd</sup> October. Adding that it was important to encourage health in the community, by putting on activities. The Group did have funding, this year it had been awarded to mainly older peoples projects, however he urged people to get in touch if they had ideas of other groups which might benefit from future funding next year.

A community transport vehicle had been set up to come to the centre on a Thursday. It had been suggested that this day was not most suitable for those that might use the service, so a trial of the service on Mondays would take place for a year.

#### Police

Sector Inspector; Pete Sparrow gave a presentation on the new Community Police team and showed a DVD. To view the video click on the link: [here](#).

Pilot areas had started in Sep last year. The Salisbury area would start on 17 Oct from the South hub, with the Neighbourhood Policing team (NHP) working together under Inspector Sparrow.

Officers would be able to take ownership of an entire case, working out in their areas to complete reports using mobile technology, thus saving them time.

The NHP team structure had been a fundamental part of policing for past 10

years. PCSOs now had greater responsibility and had the role of a Community Beat officer, talking to people in the community.

Officers would still have the beat responsibility, and would be allocated areas which when not dealing with issues they would be back on beat in those areas.

Special constables were still in the community and there would be a recruitment drive to increase their numbers.

It was recognised that there was still a gap, however the Community Coordinators would act as a central point of contact ensuring information was available when needed.

A control strategy was in place to try and assess what the greatest risk and threats to our communities were.

Planning did not allow the Police to operate out of Bourne Hill 24/7, Planning review was coming up for review.

#### Update on graffiti

There had been a notable rise in last 3 months of graffiti – initials of PK. Officer Darcy had taken on the task of recording as many of these as she could. Pete urged anyone who saw new graffiti to report it. Graffiti was a broken window syndrome, in that if we ignore it, it would become a bigger problem and common place.

To report graffiti, the police needed a photo of the site and the date it appeared so that it could be tracked by any possible CCTV in the area. However it was then down to the community to clean it. If the issue was publicised in the press it gave the culprits what they need.

#### Comments and questions were then received, these included:

Michael Pope SCC – Saw no problem with the model as outlined but there was an issue with planning application. The application had been discussed by SCC where there had been concern over lack of consultation over this move. The original plan was to move in to the Health & Wellbeing centre, why change that plan? Answer: You need to refer that to the PCC as we are in charge of staff and not the estate.

**Action: The Board would invite the PCC to meet with them, either privately or publicly, regarding the move to Bourne Hill.**

Dave L&F – Our parish was worried about the cut backs and the impact of those on our community, so we discussed the matter at a meeting where we tried to think of ways we would be able to remain in contact with you. With regards to the graffiti, in our area we see a lot of it on the train bridges; however Network Rail were funny over its bridges. Answer: PCSOs had flexibility and should be able to make themselves available to come to most PC meetings when required. However it was not feasible for them to be at every one. With regards to the

bridges, the public was not advised to climb up and clean off graffiti.

Colin Duller felt that self praise was no recommendation at all. As a resident of Essex Square, he and other residents wanted peace and quiet. Some other residents had mental health issues and caused disruption. He would like to see the same style of police reporting as was in the Valley News repeated in the Journal for Salisbury people. Answer: Issues such as these are community issues; with partnership working we can look at how best we can address them. Some of the people in Essex square had been removed with removal orders.

Tom Corbin SCC – Serious crime figs were often referred to in these briefs, did you have any comment relating to the increase in serious crime reported in the journal? Answer: There had not been an increase of crime in Salisbury, it had been in the boundaries expect for the summer months. There had been a rise in robbery, with 14 reported last year, and a figure of approximately 17 reported by last week already this year. Whether or not that was directly related to no CCTV presence or issues around drug use or crime it was difficult to say. However there was also a high detection rate. The culprits were being caught and locked up.

With the new model going live from 17 October, how would that be affected if your application on the 26 November was refused? Answer: Yes we would continue to work from Bourne Hill however the shift aspect would work from Amesbury as their base.

Cllr Hoque was not very comfortable with this as he had been contacted by several residents around the Bourne Hill area who were concerned over an increase in police cars travelling through a high density area at speed, causing issues for residents. Had you thought of any other alternatives? Answer: As this was an estate issue, the question would need to be put to the PCC. However, the team did not need to use blue lights around 20mph zone areas, unless there was a specific need to put the siren on to alert people of danger, then they would be driving within the speed limits. Alternatives would be to move the entire policing team out of the city. This would result in seeing police officers less than you did now.

Cllr Douglas noted her surprised that as an Area Board member they had not been formally invited to discuss this and invite PCC to come to us. The presentation was all happy, you have been honest that you were tight on staff, I would like some indication on how this was going to work, it would be helpful to have a contact as who is our point of contact was. Answer: Without the resource we cannon address the demand. A recruitment drive on course, the hope was that his will address the need. Once I am able to release the contacts for the areas I will.

Cllr Walsh noted that when he walked his ward, he met mainly older people who liked to see police on the beat, what should I advise those people and what was realistic? Answer: They needed to get to know their PCSOs they were the ones

who were there trying to engage with the community. He urged the Cllrs to let them know where would be best areas for them to touch down, where could they use the toilet and where can they stop and carry out work. Please all come back to Karen with a suggested list of Touch Down points.

Cllr Tomes noted that when the public saw graffiti it created a perception that there was a failing from the police. He appreciated that it was not the greatest priority, but it did affect people's views. Answer: This was a serious act and it was being looked at so hope to be able to come back and give an update report at the next meeting. Catching people takes a lot of luck.

Cllr Rogers agreed that Angus Macpherson should attend a future Area Board to discuss the Estate issues. In addition he noted that there had been a member of the public out taking many photos and reporting these graffiti sites, but that this person had not yet had any contact from the Officer on the case.

Answer: The assistance of that member of the public had been very helpful, the Officer would be in touch. There was a lot of work going on in the background. There was one officer who worked a shift pattern, he would ask her to make contact.

When graffiti was reported via the Wiltshire app did it get fed through to the police? Answer: No. Cllr Clewer would take this back and have the issues fed back to the police.

Cllr Dalton asked who was responsible for cleaning the graffiti off? Answer: The Chairman responded that it was down to owner of the property and if owned by WC then down to them. Cllr Walsh noted that due to a lack of funding only areas being removed were those where offensive writing had been left.

Has there been an increase in race hate crime post Brexit across Salisbury and Wiltshire? Answer: According to our figures, there had not been any significant rise, numbers of hate crimes or incidents were at such low levels that it was difficult to assess. There had been a small rise, mostly in the Swindon area.

10

#### Area Board Funding

#### Councillor Initiatives

The Chairman explained that the Board had previously considered an initiative for painting the market place toilets. A public consultation survey had been carried out. This indicated a lack of public support for the toilets to be painted and instead showed that preference was for them to be left as they were.

The Chairman asked the Board to consider a way forward with this initiative.

Questions and comments included:

- If the public have indicated they did not want the toilets painted then we

should listen.

- Who owned the toilets? Answer: The toilets were part of an asset transfer of buildings to be taken on by SCC.
- Cllr Dalton noted that he had brought this initiative to the Board on 12 May. He was disappointed that this was now being reconsidered, and asked whether every future project would be subject to a public consultation? Answer: The original decision made on 12 May was subject to a set of conditions which is why the public survey was carried out in this instance.

The Chairman put forward the motion to withdraw the funding from this initiative due to public feedback arising from the consultation, which had indicated the painting of the toilets was not supported by those who responded. This was seconded by Cllr Douglas.

**Decision**

**Salisbury Area Board agreed to withdraw the funding awarded to the Market Square toilet painting initiative at the May meeting due to the public feedback.**

**Community Area Grants**

The Board considered 4 Community Area Grant applications as attached to the agenda. Applicants present were invited to speak in support of their application. Following debate the Councillors voted on each application.

**Decision**

**Harnham FC was awarded £360 (in addition to £564 awarded from the LYN budget) towards new goal posts.**

***Reason – The application met the Community Area Grants Criteria 2016/17.***

**Decision**

**The Indian Community of Salisbury was awarded £1,000 (in addition to £500 awarded from the LYN budget) towards Diwali function on 15.10.16.**

***Reason – The application met the Community Area Grants Criteria 2016/17.***

**Decision**

**Alabare was awarded £2,450 (in addition to £2,450 awarded from the LYN budget) towards Upcycling@Alabare initiative.**

***Reason – The application met the Community Area Grants Criteria 2016/17.***

**Decision**

**The application from the Royal British Legion was refused.**

***Reason – The Board felt that the Health & Wellbeing budget could not be used to support this project.***

11	<p><i>NB: The CEM would work with the organisers to contact the Journal and Spire FM to ask if they would promote it free of charge.</i></p> <p><u>Delegation to Community Engagement Manager</u></p> <p>The Board considered the recommendation of delegation to Community Engagement Manager as detailed in the agenda.</p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board agreed that in order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects from the delegated community grants budget of up to £5,000 in total, youth projects of up to £5,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board.</b></p> <p><b>Decisions taken between meetings would be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband would also be kept informed of any such decisions.</b></p>
12	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 10 November 2016, 7.00pm at City Hall Salisbury.</p>

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## Area Board Update - October 2016

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

### Healthwatch Wiltshire would like to learn more about how well discharge processes are working for you or the person you care for

Hospital discharge is a big topic in the news. We hear nationally about people being discharged from hospital too soon, delays if appropriate care in community settings is not available, and people being discharged without their individual needs and those of their unpaid carers being taken into account.

But what's the Wiltshire story? Healthwatch Wiltshire want to hear the experiences of patients and their unpaid carers when they are transferred between health and care settings (e.g. from an acute hospital to a community hospital or a care home, or back to their own home). We want to hear from Wiltshire people who have been discharged from hospital in the last 12 months, or the friends or relatives who care for them. We also want to talk to people who have used intermediate care beds in nursing homes as an alternative to going into hospital or on the way home from hospital.

As well as visiting care locations to talk to people about their discharges being planned, we have produced a questionnaire that can be accessed online or in hard copy. The questionnaire can be found here <https://surveys.wiltshire.gov.uk/snapwebhost/s.asp?k=146712036662> or paper versions can be requested from the Healthwatch Wiltshire office. We are offering one-to-one conversations on the phone or in a person's own home, if they would prefer. Would you be able to share any experiences with us?

### Feedback on Your Care Your Support Wiltshire

This is an information website about Adult Social Care, and a directory of local providers in Wiltshire of services that support people's health and social care. It is produced in partnership between Wiltshire Council, Wiltshire CCG and Healthwatch Wiltshire, and is also informed by interested stakeholder groups in the voluntary sector.



[www.yourcareyoursupportwiltshire.org.uk](http://www.yourcareyoursupportwiltshire.org.uk)

We continue to go through the oldest entries in the directory to delete out-of-date or 'uncontactable' entries. If you fund, support or regularly use services in the area, please let us know if we're missing the local group or voluntary sector organisation that you expect to find in the directory. Healthwatch Wiltshire are producing printable Guides about care and support services in each community area by Area Board, with the help of their Health & Wellbeing Groups. We have also worked with Wiltshire Centre for Independent Living (CIL) on new content as part of their #MakeSomeoneWelcome campaign which supports local groups to open doors into the community for disabled and older people.

### Contact us:

Tel 01225 434218

[info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)

[www.healthwatchwiltshire.co.uk](http://www.healthwatchwiltshire.co.uk)



### Mental Health & You

1<sup>st</sup> November 2016 at City Hall, Salisbury

**Keynote Speaker: Karen Turner, Director of Mental Health, NHS England**

**Speakers, Q&A session, Exhibition Stands and Workshops**

**Free event – closing date for bookings is 14th October.**

**Contact us or go to our website to register.**

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September 2016

## B&NES, Swindon and Wiltshire Sustainability and Transformation Plan

All health and social care organisations are working together across Bath and North East Somerset (B&NES), Swindon and Wiltshire on a five year sustainability and transformation plan (STP) to improve our local population's health and wellbeing, to improve service quality and to deliver financial stability. We are developing a joint approach that will help deliver the aims of the Five Year Forward View and is in line with other important national guidance such as GP Forward View, Mental Health Taskforce Report and National Maternity Review.

### Why do we need an STP?

There are growing pressures on the health and care system, nationally and locally. The proportion of older people is rising and there are more people living with complex conditions. This is contributing to an increased demand for services.

Overall across B&NES, Swindon and Wiltshire the standard of health and care services is very good compared to other areas in England.

But some challenges remain. Our hospital Accident & Emergency (A&E) departments are under pressure, in some areas patients are waiting too long for GP appointments and there are gaps in quality with some parts of our region benefitting from better health and care services than others. Additionally there are increasing financial pressures. Across all our local health organisations there was a collective end of year deficit of £6million for 2015/16 and this will rise to £337million at the end of 2021 across our combined area if we do nothing.

So we are working on a collective plan to drive greater efficiency and improvements in quality across the health and care system. For services to be sustainable, we also need to get better at preventing disease, not just treating it, and encourage everyone to take responsibility to manage their own care.

### Our STP partners

Our plan brings together our three hospitals (Royal United Hospital, Great Western Hospital and Salisbury Foundation Trust), the three Clinical Commissioning Groups (CCGs); B&NES, Swindon and Wiltshire Councils, South West Ambulance Service (SWASFT) and Avon and Wiltshire Mental Health Partnership Trust (AWP). The providers of our community services – Wiltshire Health and Care, Seqol and Sirona as well as the West of England Academic Health and Science Network (WEAHSN) and the Wessex Local Medical Committee (representing GPs from across the BSW area) complete our organisational grouping.

### Working together to transform services

The health and care needs of our local population across B&NES, Swindon and Wiltshire are diverse and we are developing a joint approach that takes this local variation into account. Our joint work will not replace individual organisational plans or our B&NES, Swindon and Wiltshire Health & Wellbeing Strategies. And it will not stop all the great work already going on locally to improve local services.

The emerging STP focuses on shared challenges and opportunities across the wider geographical footprint. This is 'place-based' planning that is not limited by organisational boundaries and covers CCGs, NHS providers, specialised services and primary care. It also includes better integration with local authorities including social care, prevention and self-care. Some of our partner organisations such as AWP, Sirona and SWASFT operate beyond our combined area and so will overlap with other STP footprints.

## **Our emerging priorities**

Based on our knowledge of local need and challenges and in line with national guidance, we have developed three transformational work-streams. Each is led by a CCG Accountable Officer. These are:

- Preventative and proactive care
- Planned care
- Urgent and emergency care

Over the past four months, organisation and service leads have been meeting in work stream groups and together at a number of cross-organisational workshops to explore solutions to the common challenges across B&NES, Swindon and Wiltshire. They have also begun to identify opportunities for innovation that will benefit the local population, agree some collective health outcomes and explore the potential for a standard set of quality and performance measures across the footprint. There are five emerging priorities:

- To provide improved person-centred care by strengthening and integrating the specialist services that support primary care
- To shift the focus of care from treatment to prevention and proactive care
- To redefine the ways we work together as organisations to deliver improved individual/patient care
- To ensure we offer staff an attractive career and build a flexible, sustainable workforce
- To strengthen collaboration across organisations to directly benefit acute and urgent care services.

## **What next and how can I get involved?**

Compared to other STP areas, we do not have an established relationship across all the health and care organisations with the B&NES, Swindon and Wiltshire footprint so we are at an early stage of STP development.

We shared our outline proposals for the next five years with NHS England in June and will submit more detailed plans at the end of October. This will enable us to qualify for additional funding through the Sustainability and Transformation Fund from 2017/18 onwards, to help deliver our plans.

Drawing on the experience and clinical expertise of our workforce and those that use health and care services, as well as their carers, will help us to redesign services and to develop new models of care that are sustainable.

Across our combined area, we already have a wealth of patient insight and useful information from recent consultation and engagement activity. However the STP offers our stakeholders a new opportunity to inform our plans for local health and care services and we are committed to ensuring everyone's views are taken into consideration at all stages of the process. We are working closely with Healthwatch (the consumer champion in health and care) in B&NES, Swindon and Wiltshire to make sure the voice of local people is represented as our plans begin to take shape.

Updates on our STP will be shared at CCG board meetings, AGMs and Council meetings, please check individual organisation websites for details of these. A wider programme of public engagement will commence in the autumn and more information on this will be available here shortly. In the meantime if you have any questions or feedback, please get in touch by email to [ruh-tr.STP-BSW@nhs.net](mailto:ruh-tr.STP-BSW@nhs.net) or contact your local Healthwatch office.

## Local Youth Network Management Group Meeting

### Notes Record template

Area	Salisbury				
Date	1/11/2016	Times	6.30pm	Venue	Five Rivers Health & Wellbeing Centre
Present	4 young people, Peter Williams, Carolyn Stammers, Karlene Jammeh, Karen Linaker, Gordon Aitken				
Apologies	Kirstie Stage, Ricky Rogers, Mary Douglas, Annie Scadden				
Agenda Items					
1	Revisit Grant Guidance				
2	Grant Applications				
3	Date of Next Meeting				
Decisions					
1	<p>It was useful to revisit the guidance and to be reminded that there was always opportunity to suggest revisions and amendments. Specific requests made for revision were:</p> <ol style="list-style-type: none"> <li>1. Ensuring that an organisation or a group had a bank account to receive grant funds, and where it does not, make it more explicit in the criteria and application what alternatives are acceptable, i.e. using a linked local charity to act as the host organisation for the funds.</li> <li>2. More emphasis in the criteria and from officers advising on grants, that an application needs to be completed for each grant request, as this provides all the necessary information needed for a decision to be made. The group accepted that perhaps for very small grants there could be a more simple proforma rather than needing to complete the full application form.</li> </ol>				
2	Grant Applications (please see attached report)				
3	Date of next meeting – to take place in the week beginning the 12 <sup>th</sup> December – date to be agreed with the Chairman				
Recommendations to Area Board					
1	Life Rocks – recommend £900 for the reasons stated in the attached report, but this is subject to confirmation from Life Rocks that they can actually deliver the workshops within that budget.				
2	Wiltshire MIND – recommend a contribution from the Youth Budget – to be confirmed following receipt of further clarification regarding the peer support group				

3	Library of Ideas – recommend £500 for the reasons stated in the attached report		
Actions			
1	Life Rocks – seek clarification that the project could still go ahead for £900.		
2	<p>Wiltshire MIND – confirm contribution following receipt of further clarification. The LYNMG strongly supports the existence of this peer support group in Salisbury, mindful of the need and growing demand for such services locally. Look to hold an event locally to promote the mental health services and support available to young people. Look to work with MIND in the future to see how its services might expand to serve a wider age range of young people.</p>		
3	<p>Library of Ideas – clarify if the exhibition included pictures and objects. Suggest that</p> <ul style="list-style-type: none"> <li>• the exhibition be as inclusive as possible, involving all the art produced by schools for the exhibition, rather than just the best exhibits. On this basis – look to offer an award as part of the exhibition to the best overall exhibit.</li> <li>• The exhibition includes an element where the works are promoted for sale – offering the young people the opportunity to work through the practicalities of such a process, and offering the project some funds going forward (50% of sales to the individual exhibitor, and 50% to the school for the following year’s exhibition)</li> </ul>		
Date of Next meeting		During week beginning 12/12/2016	
Notes Taken By	Karen Linaker	Position	CEM

**Report to** Salisbury Area Board  
**Date of meeting** 10 November 2016  
**Title of report** Youth Grant Funding

**Purpose of the Report:**

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Life Rocks CIC	£1190	£900
Wiltshire Mind	£2000	To be confirmed at the Area Board meeting
Salisbury Schools Art Exhibition	£500	£500

**1. Background**

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2016/2017 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

**3. Environmental & Community Implications**

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure.

**5. Legal Implications**

There are no specific legal implications related to this report.

**6. Human Resources Implications**

There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

**8. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Locality Youth Facilitator has assessed this application agreed it meets safeguarding requirements.

**9. Applications for consideration**

Application ID	Applicant	Project Proposal	Requested
<a href="#">ID354</a>	Life Rocks CIC	Cajon Drum Build & Play Workshops	£1190
<b>Project description</b> To run a series of three workshops for 10 young people to build a set of Cajon Drums, to decorate and then to learn to play the drums, facilitated by a tutor.			
<b>Recommendation of the Local Youth Network Management Group</b> That the application meets the grant criteria and is approved for the amount of £900. The recommendation is for less than the requested amount, as the LYNMG felt £900 would make the project demonstrate better value for money, bearing in mind that only 10 people would benefit, and concern over the likelihood of the long term appeal of the Cajon drums to other young people in the future.  The LYNMG requests that Life Rocks does not auction off the drums, but retains them for young people's future use at The Bunker.			

Application ID	Applicant	Project Proposal	Requested
<a href="#">ID2139</a>	Wiltshire Mind	Salisbury Mental Health Peer Support Group	£2000
<b>Project description</b> Our project is a peer support group held weekly in a community hub above the SP2 Coffee Shop on Fisherton Street, Salisbury, for people from young adults to older people with mental health issues.			

**Recommendation of the Local Youth Network Management Group**

That a contribution is made to this project from the Youth Budget. Further clarification and reassurances are being requested from the charity so that the actual recommended figure can be confirmed before the 10<sup>th</sup> November area board meeting.

The LYNMG understands the need and demand for this support group, and welcomes the fact that it is open to young people. Going forward it would like to work with the charity to see how it might help it reach a higher number of young people.

Application ID	Applicant	Project Proposal	Requested
<a href="#">ID2094</a>	Salisbury Schools Art Exhibition	Library of Ideas	£500
<b>Project description</b> Salisbury Schools Art exhibition is comprised of state and independent schools, including : Leehurst Swan School, Godolphin School, St Edmunds, South Wilts Grammar, Woodlands Primary, Sarum Academy, Chafyn Grove, and Bishop Wordsworth School. This year's theme is based around books and will coincide with National Book Week and National Library Day.			
<b>Recommendation of the Local Youth Network Management Group</b> That the application meets the grant criteria and is approved for the amount of £500.			

No unpublished documents have been relied upon in the preparation of this report

**Report Author**

Karen Linaker

Tel: 07971 751 728 Email: Karen.linaker@wiltshire.gov.uk

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<b>Report to</b>	Salisbury Area Board
<b>Date of Meeting</b>	10/11/2016
<b>Title of Report</b>	Health & Wellbeing Group Update

**Purpose of the report:**

To note the summary update below. (full summary to follow at the meeting)

The group last met at the beginning of October, and included representation from Healthwatch, Age UK, Alzheimer’s Society, Fire Service, Wiltshire Council Housing, Salisbury Hospital, Adult Social Care, SW Mencap, Citizens Advice Wiltshire and local community transport organisations.

The two main topics discussed at the meeting were the new Your Care Your Support directory of services and activities for the elderly and vulnerable in Wiltshire, and community transport for older people in Salisbury. The group agreed to help Healthwatch who are developing the Your Care Your Support directory to ensure it includes all groups and services it needs to from Salisbury, and to help in the promotion of this new directory. In regard to community transport, the October meeting was very much just a start in the group’s discernment of what really is the need and how that need can be met from community transport services locally. The discussion helped to identify some actions to help better promote and improve the take up of the Five Rivers Health & Wellbeing Centre’s Shuttle Bus.

There is £449 remaining from the group’s £6,700 budget, and a grant is to be considered later on in this agenda which may result in commitment of that outstanding balance.

The group is next due to meet on the 8<sup>th</sup> December, when it hopes that the discussions at the “Our Community Matters” conference on the 1<sup>st</sup> December, will further assist it to agree on 3 key areas of focus for the next 2 years.

**Chairman of Health & Wellbeing Group**

Cllr John Walsh

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<b>Report to</b>	Salisbury Area Board
<b>Date of Meeting</b>	10/11/2016
<b>Title of Report</b>	Child Wellbeing Group Update

**Purpose of the report:**

To note the summary update below. (full summary to follow at the meeting)

The Salisbury Child Wellbeing Group met on the 12<sup>th</sup> October, in part as a re-run from the June meeting. New and existing representatives from a number of local organisations working with disadvantaged families (including children centres, Homestart, St Osmunds Pre School, the Friary Community Centre, Bemerton Heath Neighbourhood Centre, Early Years Inclusion officers, Children's Chance and the Family Counselling Trust) met to discuss the group's priorities and how these might be taken forward.

The group agreed that it should focus a number of its local actions on The Friary, and to narrow this focus down to impacting upon 0-5 year olds, with a particular emphasis on parenting support.

Key areas of ongoing work are the (i) mapping and gapping analysis of local agencies, services and support, (ii) implementation of a number of local actions informed by discussions in the group and with professionals in between meetings, and (iii) discernment with regard to how parenting support might be further strengthened for families on The Friary.

**Chairman of Child Wellbeing Group**

Cllr Mary Douglas

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## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	<b>Date of Meeting</b>	<b>25<sup>th</sup> October 2016</b>		
<b>1.</b>	<b>Attendees and apologies</b>			
	Present:	Councillor John Walsh (JW) – Wiltshire Council - Chair Councillor John Collier (JC) – Salisbury City Council Peter Durnan (PD) – Cycle Opportunities Group Salisbury Pam Rouquette (PR) – Salisbury Walking Forum Paul Shaddock (PS) – Wiltshire Council		
	Apologies:	Councillor Brian Dalton (BD) – Wiltshire Council Councillor Margaret Willmot (MW) – Salisbury City Council Helen Rowe (HR) – Age UK, Salisbury Graham Axtell (GX) – Wiltshire Council		
<b>2.</b>	<b>Notes of last meeting</b>			
		The minutes of the previous meeting held were agreed at the Salisbury Area Board meeting on the 14 <sup>th</sup> July 2016.  The Salisbury Area Board minutes can be found at:  <a href="http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MId=10149&amp;Ver=4">http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MId=10149&amp;Ver=4</a>		
<b>3.</b>	<b>Financial Position</b>			
		The finance sheet is appended. Current financial position - £9,997 still unallocated.		

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

4.	<b>Top 5 Priority Schemes</b>			
a)	Issue No: <a href="#">3222</a>  Request for improved pedestrian facilities on Old Blandford Road between Lywood Close (recent development) and where the existing footway begins at the northern junction of Old Blandford Road and Harnwood Road	Design work to commence in November 2016.	That the Area Board notes the update.	PS
b)	Issue No: <a href="#">4000</a>  Request for improved cycle route signage on Avon Valley Shared Use Path	Design work for the provision of improved signage along the Avon Valley Shared Use Path commenced. Design work to be completed and works order issued.	That the Area Board notes the update.	PS
c)	Issue No: <a href="#">4583</a>  Request for the installation of dropped kerbs in the vicinity of the junction of Laverstock Road and Manor Farm Road	Design work to commence in November 2016.	That the Area Board notes the update.	PS
d)	Stratford Road Crossing Point	Works to construct the buildout forming the crossing point outside of South Wilts Grammar School were undertaken in August 2016. Ancillary works to provide associated coloured surfacing, bollards and road markings ordered in October 2016. Traffic Regulation Order required to alter the layout of the waiting restrictions to aid the provision of the crossing point to be advertised for public comment in November 2016.	That the Area Board notes the update.	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

e)	<p>Issue No: <a href="#">4869</a></p> <p>Request for improved signage to stop HGVs travelling along Albany Road and Wyndham Road</p>	<p>The originator of this issue has reported that HGVs are ignoring the existing signage in Endless Street and travelling into Albany Road and getting stuck or causing damage to parked vehicles and properties.</p> <p>It has been noted that one of the existing signs in Endless Street indicating that the route is unsuitable for use by HGVs has been removed by an unknown party and this may, in part, be contributing to the reported problem.</p> <p>The types of sign that can be erected to warn that a route is unsuitable for use by HGVs is limited by the Traffic Sign Regulations and General Directions 2016 but improved signs featuring a pictorial representation of a lorry with a red line through it could be provided. The provision of such signs in Endless Street would cost an estimated £850.</p>	<p>That the Area Board approves the allocation of £850 to allow this work to be undertaken.</p>	<p>PS</p>
<b>5.</b>	<b>Other Priority schemes</b>			
a)	<p>Issue No: <a href="#">2114</a></p> <p>Request for a 20mph Speed Limit on Lower Road</p>	<p>Works order issued to Ringway. Works programmed to begin during week commencing 24<sup>th</sup> October 2016.</p>	<p>That the Area Board notes the update.</p>	<p>PS</p>
b)	<p>Issue No: <a href="#">2983</a></p> <p>Installation of village gateway in Stratford-Sub-Castle</p>	<p>Detailed design work complete and works order issued to Ringway in September 2016. Awaiting works programme from Ringway.</p>	<p>That the Area Board notes the update.</p>	<p>PS</p>
c)	<p>Issue No: <a href="#">3347</a></p> <p>Request for a 20mph Speed Limit on Shady Bower / Manor Farm Road.</p>	<p>Works order issued to Ringway. Works programmed to begin during week commencing 24<sup>th</sup> October 2016.</p>	<p>That the Area Board notes the update.</p>	<p>PS</p>

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

d)	Issue No: <a href="#">3710</a>  Improvements to the visibility of the traffic signal pole as you turn right out of Stratford Road into Castle Road	Detailed design work complete and works order issued to Ringway in September 2016. Awaiting works programme from Ringway.	That the Area Board notes the update.	PS
e)	Issue No: <a href="#">3896</a>  Speeding vehicles in Beatrice Road	Metro count survey equipment deployed in Beatrice Road on the 29 <sup>th</sup> September 2016. Awaiting results of metro count survey.	That the Area Board notes the update.	PS
f)	Issue No: <a href="#">4239</a>  Request for Brown Tourism Sign for St. Martin's Church	Detailed design work complete and works order issued to Ringway in September 2016. Awaiting works programme from Ringway.	That the Area Board notes the update.	PS
g)	Issue No: <a href="#">4246</a>  Request for additional sign to inform cyclists that they can travel along South Street against the 'One Way' Traffic Regulation Order	Design work for the provision of an additional sign at the junction of Mill Road and Harcourt Terrace advising cyclists that they can travel along South Street against the 'One Way' Traffic Regulation Order commenced. Design work to be completed and works order issued.	That the Area Board notes the update.	PS
h)	Issue No: <a href="#">4503</a>  Issue with Gradidge Lane Prohibition of Motor Vehicles Traffic Regulation Order	Works order to remove the existing Prohibition of Motor Vehicles signing from Gradidge Lane was issued to Ringway in September 2016. Awaiting works programme from Ringway.	That the Area Board notes the update.	PS
i)	Issue No: <a href="#">4514</a>  Request for a bus stop clearway to be marked in the bus stop layby on London Road adjacent to the rear of St. Mark's House	Works to lay the bus stop clearway marking in the layby were undertaken on the 29 <sup>th</sup> September 2016. Associated signing works are to be completed by the end of October 2016.	That the Area Board notes the update.	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

j)	Issue No: <a href="#">4544</a> Request for 'No Through Road' Sign in Myrrfield Road	Works order to replace the existing Myrrfield Road street nameplates with street nameplates including 'No Through Road' symbols was issued to Ringway in September 2016. Awaiting works programme from Ringway.	That the Area Board notes the update.	PS
<b>6.</b>	<b>New Requests / Issues</b>			
a)	Issue No: <a href="#">4647</a> Request for improved cycle facilities on Devizes Road	In 2013 a feasibility study undertaken by the council's term consultants, Atkins, looked at potential options for improving facilities for cyclists using or seeking to use Devizes Road. Subsequently some improvements were made in the vicinity of Fugglestone Red roundabout in 2015. The study suggested that lengths of on road cycle lanes could potentially be provided in the vicinity of Primrose Road but would likely require the removal of some of the onstreet parking that currently takes place on Devizes Road. To determine the impact of the potential removal of any car parking a detailed daytime and evening parking study need to be commissioned. CATG needs to determine whether or not they wish to fund such a study. If they do a quote for undertaking the study will be obtained and brought back to a future meeting of the group for further consideration	The group wished to support the development of the improved cycle facilities along Devizes Road and felt that a provisional budget of £1,500 should be set aside to fund the parking survey work. If the cost of the survey work exceeds this figure that the matter be brought back to a future meeting of the group for further consideration.  That the Area Board approves the allocation of a provisional budget of £1,500 to allow the parking survey work to be undertaken	PS
b)	Issue No: <a href="#">4690</a> Speeding vehicles in Netherhampton Road	Metro count surveys were undertaken in Netherhampton Road between the 25 <sup>th</sup> September 2016 and the 7 <sup>th</sup> October 2016. The recorded speed of traffic using Netherhampton Road was below the threshold for further action and as such this issue will be closed.	That the Area Board notes the update.	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

<p>c)</p>	<p>Issue No: <a href="#">4695</a></p> <p>Request for improved dropped kerbs in front of PamPurredPets and Pembroke House, Fisherton Street</p>	<p>This issue has been raised by Salisbury Shopmobility and they have highlighted two problems with the dropped kerbs at this location. The first issue is that the height of the upstand on the dropped kerbs is causing problems for wheelchairs users. The second issue is that vehicles frequently park on the short access road leading to the loading area to the rear of Argos / PamPurredPets and block the dropped kerbs and thereby preventing their use by wheelchair users and parents with prams.</p> <p>The height of the upstand on dropped kerbs should be between 6mm and 25mm. The height of the upstand on the dropped kerbs on the PamPurredPets side varies between 10mm and 25mm. The height of the upstand on the dropped kerbs on the Pembroke House side varies between 10mm and 40mm – effectively the upstand on only one of the dropped kerbs in situ is above 25mm.</p> <p>There are currently some No Waiting At Any Time (NWAAT) restrictions present on the access road, however, to stop the reported parking problem the NWAAT restrictions would need to be backed up with No Loading At Any Time (NLAAT) restrictions. To introduce NLAAT restrictions would require the processing of a Traffic Regulation Order (TRO). The estimated cost of introducing NLAAT time restrictions at this location, including the cost of TRO, is £1750.</p>	<p>The group felt that rather than digging out the entire dropped kerb (on the Pembroke House side only) that a better option would be to lay small section of additional tarmac to remove the extra upstand on the dropped kerb and requested that the Wiltshire Council Highways Maintenance Team be asked to undertake this work.</p> <p>The group felt the provision of additional waiting restrictions at this location would be beneficial and agreed to fund the cost of the works to provide the restrictions on the ground only. The group requested that the provision of these restrictions be added into the next TRO to be processed in Salisbury.</p> <p>That the Area Board approves the a budget of £500 to cover the cost of the providing the waiting restrictions on the ground only</p>	<p>PS</p>
<p>d)</p>	<p>Issue No: <a href="#">4706</a></p> <p>Speeding vehicles in Wyndham Road</p>	<p>Metro count surveys were undertaken in Wyndham Road between the 25<sup>th</sup> September 2016 and the 7<sup>th</sup> October 2016. The recorded speed of traffic using Wyndham Road was below the threshold for further action and as such this issue will be closed.</p>	<p>That the Area Board notes the update.</p>	<p>PS</p>

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

e)	Issue No: <a href="#">4710</a> Request for improved signage to Nos. 22-26 Jewell Close	The originator has indicated that patient transport services have struggled to find Nos. 22-26 Jewell Close and has requested improved signage to her property.  A street nameplate directing people to Nos. 22-26 Jewell Close could be erected. The estimated cost of erecting such a sign is £450.	That the Area Board approves the allocation of £450 to allow this work to be undertaken.	
f)	Issue No: <a href="#">4711</a> Speeding vehicles in Old Blandford Road	A metro count survey was undertaken in Old Blandford Road between the 11 <sup>th</sup> July 2016 and 29 <sup>th</sup> July 2016. The recorded speed of traffic using Old Blandford Road was below the threshold for further action. However, the recorded speed of vehicles was only 0.3mph below the threshold where a Community Speedwatch scheme could be considered. As Community Speedwatch already operates in the Harnham area, and as the issue was raised by the Community Speedwatch Co-ordinator, the originator of this issue has been advised that they can operate Community Speedwatch in Old Blandford Road. This issue will be closed.	That the Area Board notes the update.	PS
g)	Issue No: <a href="#">4734</a> Request for a dropped kerb in Pinewood Way	Salisbury City Council have submitted a request for a dropped kerb to be installed in Pinewood Way so that wheelchairs users don't have to travel along a section of the road to access to the Bemerton Heath Neighbourhood Centre (BHNC). Salisbury City Council have also indicated that they would be prepared to provide a financial contribution to the provision of a dropped kerb at this location  To minimise the length of road that wheelchairs users have to travel along to access the BHNC the installation of two dropped kerbs is required. The estimated cost of installing the two dropped kerbs is £4,500. Salisbury City Council have been asked to consider funding 50% of the estimated cost.	That the Area Board approves the allocation of £2,250 to allow this work to be undertaken, subject to Salisbury City Council formally committing to part funding the works.  If the Salisbury City Council do not formally commit to part funding the works this matter will be brought back to a future meeting of the group for further consideration	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

<p>h)</p>	<p>Issue No: <a href="#">4736</a></p> <p>Speeding vehicles at the junction of Netherhampton Road and Norfolk Road</p>	<p>The originator of this issue has reported concerns about speeding vehicles at the junction of Netherhampton Road and Norfolk Road and that the Zebra crossing at this location be relocated to address congestion problems at this junction</p> <p>The originator of the issue has completed and submitted a metro count survey application form. Metro count surveys were undertaken in Netherhampton Road between the 25<sup>th</sup> September 2016 and the 7<sup>th</sup> October 2016. The recorded speed of traffic using Netherhampton Road was below the threshold for further action.</p>	<p>The group considered a photo supplied by the originator of this issue showing the alleged congestion at the junction caused by the presence of the Zebra crossing. The group were advised that:</p> <ul style="list-style-type: none"> <li>• The Zebra crossing was sited at this location following a Pedestrian Crossing Assessment indicated this to be the desire line for pedestrian crossing movements (influenced by the adjacent One Stop Shop).</li> <li>• Relocating the Zebra crossing could be of detriment to pedestrian safety as pedestrians would still likely seek to cross on their desire line but would do so without the benefit of a pedestrian crossing facility.</li> <li>• The Zebra crossing only stopped the free flow of traffic along the road when somebody was seeking to use the crossing and was unlikely to be the cause of any congestion at this location.</li> </ul>	<p>PS</p>
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## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

			The group discussed the reported congestion problem and options for relocating the Zebra crossing but ultimately felt that the crossing shouldn't be relocated and that the issue be closed.	
i)	Issue No: <a href="#">4759</a>  Request for a footway to be constructed on Downton Road between the bus shelter opposite the BP filling station and Harnham Gyrotory	The provision of a footpath at this location appears possible but technically difficult to achieve and may require the purchase of land and the construction of a retaining wall to achieve. The first piece of work required would be to undertake a topographical survey of the area. This would cost approximately £1,500.  Before any funding is committed it may be beneficial to ask the originator of the issue to provide an indication of the level of demand for the provision of this footpath, given that no requests to provide such a facility at this location have previously been received.	The group felt the provision of a footpath at this location potentially had merit but before any further work is undertaken to develop any proposals that the originator of the issue be asked to provide evidence of local demand for the footpath to be provided.	PS
j)	Issue No: <a href="#">4841</a>  Request for directional signage to the University Technical College (UTC) on Wilton Road.	In line with the councils practice on minimising sign clutter the CATG are required to determine whether or not they support the UTC's request for directional signage.	The group supported the UTC's request for directional signage.	PS
k)	Issue No: <a href="#">4847</a>  Request for improved signage of the 'One Way' restriction in Gorrington Road to tackle motorists travelling in contravention of the restriction	This issue falls between the council and the Police (who are responsible for the enforcement of 'One Way' restriction). From a council perspective the issue is in part for the CATG and in part for the Area Highways Office at Wilton. The signs indicating the 'One Way' / 'No Entry' restrictions are present and legally enforceable. The signs themselves are starting to look a little life expired and would ideally be replaced with new signs. Such work would be a maintenance issue to be considered by the Area Highways Office. There isn't a 'No	That the Area Board approves the allocation of £275 to allow this work to be undertaken.	PS

**SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES**

		Entry' road marking laid on the carriageway to back up the message conveyed by the 'No Entry' signs. The provision of a 'No Entry' marking may help to address the reported. The provision of such a marking would cost an estimated £275.		
l)	Area Board Grant Application No: 2037	<p>The CATG have been asked to consider funding Area Board Grant Application No: 2037.</p> <p>This application has been submitted by a local group called the Greenspace Partnership. The group are seeking funding to make improvements to the Bishops Walk Footpath which forms part of the Rights of Way network in Harnham. The amount of funding requested is £2,314.80 against a total budget of £5,164.80. The reaming funding required has been obtained through applications to alternative grant funding schemes.</p> <p>The project summary as submitted as part of the application is as follows:</p> <p>“The footpath at the top of Harnham Slope known as Bishops Walk is a historic right of way given to the city by Bishop John Wordsworth at the end of the 19th C. The path is near the top of a steep escarpment and is subject to erosion and slippage raising significant health and safety issues. Over the years has required regular replacement of edging supports but this is beyond the scope of volunteers. We now have the opportunity to implement a long term solution to widen stabilise level and resurface the path to provide a safe wheelchair friendly route and so secure the future of this historic amenity for many years to come.”</p>	<p>PR, as the originator of the grant application, talked about the aims of the project.</p> <p>The group were advised that the application for funding (as submitted) didn't include any contingency monies and that it might be beneficial to include such monies in any potential allocation of funding.</p> <p>The group wished to support the application and felt that a total of £3,000 should be allocated to the project with any funding unspent from this allocation being returned to the group.</p> <p>That the Area Board approves the allocation of £3,000 to allow this work to be undertaken.</p>	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

<b>7.</b>	<b>Closed Items</b>			
a)	Issue No: <a href="#">3028</a> Introduction of a Prohibition of Driving Traffic Regulation Order in Hollows Close	All works to introduce the Prohibition of Driving Traffic Regulation Order in Hollows Close are complete and the issue has been closed.	That the Area Board notes the update.	PS
b)	Issue No: <a href="#">3497</a> Request for improved footway along Stratford Road	Works to install footway bypasses around protruding tree roots in the vicinity of the junction of Stratford Road and Warwick Close were completed on the 12th August 2016 and the issue has been closed.	That the Area Board notes the update.	PS
c)	Issue No: <a href="#">4084</a> Wheelchair users having difficulties traversing dropped kerb outside McDonalds in	Works to remove a sign post partially obstructing the dropped kerbs outside of McDonalds in Winchester Street are complete and the issue has been closed.	That the Area Board notes the update.	PS
d)	Issue No: <a href="#">4231</a> Request for the introduction of a Zebra crossing (Churchfields Road)	The recommendation of the CATG to close this issue was ratified by the Salisbury Area Board at its meeting on the 14/07/16. The issue has been closed.	That the Area Board notes the update.	PS
e)	Issue No: <a href="#">4259</a> Speeding vehicles in Devizes Road	A metro count survey was undertaken in Devizes Road between the 11 <sup>th</sup> July 2016 and 29 <sup>th</sup> July 2016. The recorded speed of traffic using Devizes Road was below the threshold for further action and as such this issue has been closed.	That the Area Board notes the update.	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

f)	Issue No: <a href="#">4398</a>  Speeding vehicles in St. Mark's Road	A metro count survey was undertaken in St. Mark's Road between the 11 <sup>th</sup> July 2016 and 29 <sup>th</sup> July 2016. The recorded speed of traffic using St. Mark's Road indicated that the road was eligible for Community Speedwatch. The Police's Community Speedwatch Co-ordinator has been advised of the results of the metro count survey and will be contacting the originator of the issue directly to discuss the introduction of a Community Speedwatch scheme. This issue has been closed.	That the Area Board notes the update.	PS
g)	Issue No: <a href="#">4419</a>  Speeding vehicles in Bishopdown Estate (Denison Rise)	The originator of this issue was advised that if a completed metro count survey application form had not been received by the 27/06/16 this issue would be closed. A completed metro count application form was not received by the council and as such this issue has been closed.	That the Area Board notes the update.	PS
h)	Issue No. <a href="#">4431</a>  Speeding vehicles in College Street	A metro count survey was undertaken in College Street between the 11 <sup>th</sup> July 2016 and 29 <sup>th</sup> July 2016. The recorded speed of traffic using College Street indicated that the road was eligible for Community Speedwatch. The Police's Community Speedwatch Co-ordinator has been advised of the results of the metro count survey and will be contacting the originator of the issue directly to discuss the introduction of a Community Speedwatch scheme. This issue has been closed.	That the Area Board notes the update.	PS
i)	Issue No: <a href="#">4477</a>  Speeding vehicles in Queen Alexandra Road	A metro count survey was undertaken in Queen Alexandra Road between the 17 <sup>th</sup> May 2016 and the 3 <sup>rd</sup> June 2016. The recorded speed of traffic using Queen Alexandra Road was below the threshold for further action and as such this issue has been closed.	That the Area Board notes the update.	PS
j)	Issue No: <a href="#">4515</a>  Request for the provision of a bus shelter on Downton Road	The recommendation of the CATG to close this issue was ratified by the Salisbury Area Board at its meeting on the 14/07/16. The issue has been closed.	That the Area Board notes the update.	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

k)	Issue No: <a href="#">4551</a> Speeding vehicles in Ashley Road	The originator of this issue was advised that if a completed metro count survey application form had not been received by the 27/06/16 this issue would be closed. A completed metro count application form was not received by the council and as such this issue has been closed.	That the Area Board notes the update.	PS
l)	Issue No: <a href="#">4563</a> Request for widened footway and crossing point on Churchfields Road (section between Ashfield Road and Stephenson Road)	The recommendation of the CATG to close this issue was ratified by the Salisbury Area Board at its meeting on the 14/07/16. The issue has been closed.	That the Area Board notes the update.	PS
8.	<b>Other Items</b>			
a)	No other items were raised.			
9.	<b>Date of Next Meeting:</b>	14 <sup>th</sup> February 2017		

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

### Salisbury Community Area Transport Group

Highways Officer – Paul Shaddock

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Salisbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Salisbury Area Board will have a remaining Highways funding balance of £1,172 in the CATG allocation available for the 2016/2017 financial year. However, in addition to the remaining allocation it is anticipated that approximately £4,000 will be returned to the CATG allocation from the project to install the Stratford Road Crossing Point prior to the February meeting of the group.

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### 6. Safeguarding implications

6.1. There are no specific safeguarding implications related to this report.

<b>Report to</b>	Salisbury Area Board
<b>Date of Meeting</b>	10/11/2016
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> RIVER BOURNE COMMUNITY FARM CIC <b>Project Title:</b> Farm Cafe / Community Meeting Place  <a href="#">View full application</a>	£5000.00
<b>Applicant:</b> Salisbury schools art exhibition <b>Project Title:</b> A Library of Ideas  <a href="#">View full application</a>	£500.00
<b>Applicant:</b> Wiltshire Mind <b>Project Title:</b> Mental health peer support group in Salisbury  <a href="#">View full application</a>	£2000.00
<b>Applicant:</b> Salisbury Garden Volunteers <b>Project Title:</b> Bourne Hill historic walled garden  <a href="#">View full application</a>	£1500.00

### 1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

### 2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

### 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

### 4. Financial Implications

Financial provision had been made to cover this expenditure.

### 5. Legal Implications

There are no specific legal implications related to this report.

### 6. Human Resources Implications

There are no specific human resources implications related to this report.

### 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

### 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

### 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">2118</a>	RIVER BOURNE COMMUNITY FARM CIC	Farm Cafe / Community Meeting Place	£5000.00
<p><b>Project Description:</b> The farm's shop/cafe is currently a portacabin with outdoor tent and is limited by size/weather conditions as to the service it can provide to the community. With a purpose built warm and comfortable Community Farm Cafe the farm will be able to welcome many more visitors to the farm particularly young families the elderly and walkers using the farm's nature trails. The new building will provide a friendly and welcoming meeting space for local residents and visitors to the farm to enjoy reasonably priced wholesome food and drink. It will act as a venue for community events, activities and meetings.</p> <p><b>Input from Community Engagement Manager:</b> The Bourne Community Farm is a great asset to Salisbury and its surrounding environs. Whilst the farm is located just outside of the Salisbury Community Area boundary, and just inside that of the Southern Wiltshire Community Area, it is nonetheless fair to say that the farm is well used by residents and visitors from</p>			

Salisbury. The grant request meets with the criteria, in that the application is for capital funding.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">2094</a>	Salisbury schools art exhibition	A Library of Ideas	£500.00

**Project Description:**

Salisbury Schools Art exhibition is comprised of state and independent schools, including : Leehurst Swan School, Godolphin School, St Edmunds, South Wilts Grammar, Woodlands Primary, Sarum Academy, Chafyn Grove, and Bishop Wordsworth School. This year's theme is based around books and will coincide with National Book Week and National Library Day.

**Input from Community Engagement Manager:**

Co-ordinated by the Art Tutor from Leehurst Swan – Salisbury Schools have produced a joint exhibition for the last 4 years. The board funded the exhibition in 2015, but not in previous years. The costs involved are revenue, e.g. promotional material, and therefore the grant would need to be funded from the Youth Budget. The Local Youth Network Management Committee has confirmed it support for this grant request.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">2139</a>	Wiltshire Mind	Mental health peer support group in Salisbury	£2000.00

**Project Description:**

Our project is a peer support group held weekly in a community hub above the SP2 Coffee Shop on Fisherton Street, Salisbury, for people from young adults to older people with mental health issues. The group provides support and help to all including those who have left statutory mental health services and need help to rehabilitate into daily life and their communities. The group offers one to one support, together with group activities and talks, and helps reduce isolation. The group is led by a professional facilitator whose role is to work with client members developing self-exploration and self-empowerment themes.

**Input from Community Engagement Manager:**

This peer support group's main source of funding is through grants. The costs involved in this application are revenue, and so the board is asked to consider contributing from both the Youth Budget and the Health & Wellbeing Budget. The group is open to anyone over the age of 16 years, and it sees on average 20 people attending each week. The majority of users are Salisbury residents, but the group is open to others from outlying villages from the Amesbury, Southern and

South West Wiltshire Community Areas.

The Support Group is one of 6 run in Trowbridge, Melksham, Chippenham, Salisbury, Malmesbury, Devizes. It provides a safe place where people can share their thoughts freely without being judged and discuss experiences with each other. At the group users can gain 1-1 support from the manager, signposting to other services and access to regular activities of interest which often lead to new hobbies and interaction with other groups. Speakers also attend to provide information on topics such as Money Management, Healthy Eating, Home Safety etc.

The area board is asked to contribute £2k to assist with the costs of continuing the Salisbury group until the end of March 2017. Without the board's contribution, it is possible that the group may no longer be able to operate in Salisbury.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">2107</a>	Salisbury Garden Volunteers	Bourne Hill historic walled garden	£1500.00

**Project Description:**

We are 30 volunteers restoring this well used but overgrown garden and making it suitable for the community and wildlife.

**Input from Community Engagement Manager:**

The group is starting up and needs funds for a number of capital items, including tools and gardening equipment, and a new website. The volunteers are working to supplement the labour which local councils are no longer able to provide, and over time, hope to be able to attend to other areas of the city.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">2115</a>	Splash part of Community First	Splash Lets Paint	£1000.00

**Project Description:**

The redecoration of the subway between The Friary estate and the college for up to 15 young people from the local area. Working in partnership with the local youth club we will allocate 50% of places to existing youth club members and the remaining places to other local young people with a view to them engaging with the youth club and Splash going forward.

**Input from Community Engagement Manager:**

I was authorised, in consultation with the chairman and vice chairman to approve

this grant request to the maximum of £800 in October – as the work needed to be carried out in the October half term week. The funds were allocated from the Youth Budget, following a decision by the young people to support this project. The area board is asked to ratify this decision.

**Proposal**

That the Area Board determines the application.

**RATIFICATION OF URGENT DECISIONS MADE IN OCTOBER**

The following further urgent decisions were made by the Community Engagement Manager in October, in consultation with the chairman and vice chairman, and again, the board is asked to ratify these decisions:

- **£350 – for additional positive activities at the Fiver Rivers Health & Wellbeing Centre’s Open Day on the 15<sup>th</sup> October**
- **£360 – for positive activities for a group of adopted teenagers during Adoption Week**

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

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